

## CONSTITUTIONAL REVIEW WORKING PARTY

Minutes of the meeting held on 11 August 2015 at 10.00 am in Austen Room, Cecil Street, Margate, Kent.

**Present:** Dr Jonathan Sexton (Chairman); Mrs Janet Bacon (Independent Member of the Standards Committee)

Councillors: Elenor, Hayton, Martin and Campbell

### 48. APOLOGIES FOR ABSENCE

There were no apologies.

### 49. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 50. MINUTES OF PREVIOUS MEETING

The Working Party AGREED that the minutes of the Constitutional Review Working Party held on 4 August 2015 be approved and signed by the Chairman.

### 51. MEMBER/OFFICER PROTOCOL

Alex Hallam, Assistant Director of Essex Legal Services outlined the changes made to sections of the Member/Officer Protocol following the meeting on 4 August 2015.

Further sections for consideration were highlighted by the Working Party and it was agreed that the amended document would be presented at the next meeting.

### 52. CONSTITUTION - PARTS 1 AND 2

Alex Hallam outlined the work she had done in reviewing Parts 1 and 2 of the Constitution.

The Working Party agreed that the Monitoring Officer and Alex Hallam would review the sections highlighted in the meeting and amended drafts showing the proposed changes would be presented at the next meeting.

### 53. CONSTITUTION - PART 4 - RULES OF PROCEDURE

Alex Hallam advised that the proposed changes to Part 4 of the Constitution as well as a revised overall structure for the Constitution would be presented to the Working Party for consideration at the next meeting.

Meeting concluded : 12.20pm